



**Papago Labrador Retriever Club of Greater Phoenix
Constitution and By-Laws**

CONSTITUTION

ARTICLE 1 - NAME AND OBJECTIVES

SECTION 1

The name of the Club shall be the PAPAGO LABRADOR RETRIEVER CLUB OF GREATER PHOENIX

SECTION 2

The objectives of the Club shall be:

- a) to encourage and promote quality in the breeding of pure bred Labrador Retrievers, and to do all possible to bring their natural qualities to perfection.
- b) to urge members and breeders to accept the standard of the breed as approved by the American Kennel Club.
- c) to conduct educational project as specified by the membership.
- d) to do all in its power to protect and advance the interests of the breed by encouraging sportsmanlike competition at dog matches, shows, trails.
- e) to conduct sanctioned and licensed specialty matches and shows and obedience and field events under the rules of The American Kennel Club.

SECTION 3

The Club shall not be conducted or operated for profit and no part of any profits or remainder from dues or donation to the club shall insure to the benefit of any member or individual.

SECTION 4

The members of the Club shall adopt and from time to time revise such by-laws as may be required to carry out these objectives.

BY-LAWS

ARTICLE II – MEMBERSHIP

SECTION 1 ELIGIBILITY

Membership shall be open to all person eighteen (18) years of age and older who are in good standing with the American Kennel Club and who subscribe to the Objective of this Club and agrees to abide by and sign the code of ethics. This shall be the voting membership except that members residing outside Maricopa County shall not be counted in the quorum. While membership is unrestricted as to residence, the Club's primary purpose is to be representative of the breeders and exhibitors in Maricopa County. A Single Membership, enjoys all privileges of the Club including the right to vote and hold office. A Family Membership: shall consist of a husband and/or wife and their children. Each husband and/or wife and child over eighteen (18) years of age are entitled to a separate vote, except that no family membership shall have more than two (2) votes

SECTION 2 DUES

During the first week of October, the Treasurer shall send to each member a separate statement of his dues for the ensuing year. Dues shall be payable on or before the first day of January of each year. Dues may be prorated on a semi-annual basis for new members. Only members whose dues are paid for the current year may vote. **Membership dues shall be as follows; Single Membership \$15.00; Family Membership \$20.00**
Membership dues shall not exceed \$40.00 per year.

SECTION 3 ELECTION TO MEMBERSHIP

Each applicant for membership shall, after attending at least two (2) Club meetings, may apply on a membership form provided by the Club. Applicants residing outside Maricopa County are not required to attend 2 Club meetings prior to applying for membership. The application shall carry the endorsement of two (2) members who have been in good standing for one (1) year with the PLRC, and are not of the same household, and shall be accompanied by the prospective member's dues for the current year. All applications are to be filed with the Secretary and each application shall be reviewed and approved by the Board of Directors before it is submitted to the Club for voting. Each application is to be read at the first meeting of the Club following its receipt. At the time, the application will be voted upon and an affirmative vote of at least 3/4 of the members present and voting at the meeting will be required to elect the applicant. When an application is rejected, the applicant shall be notified in writing and the dues returned in full. Applicants for membership, who have been rejected, may not re-apply for six (6) months as per Article 2 Section 3.

SECTION 4 TERMINATION OF MEMBERSHIP

Membership may be terminated:

- a) By resignation. Any member may resign from the Club upon written notice to the Secretary. No member may resign when in debt to the Club. Dues and obligations are considered a debt to the Club and they become incurred on the first day of each fiscal year.
- b) By lapsing. A membership will be automatically terminated if such members dues remain unpaid after the first day of the fiscal year. However, the Board may grant an additional thirty (30) days grace to such delinquent members. In no case may a person be entitled to vote at any club meeting whose dues are not paid as the date of that meeting.
- c) By expulsion. A membership may be terminated by expulsion as provide in ARTICLE VII of these by-laws.

ARTILCE III - MEETINGS AND VOTING

SECTION 1 CLUB MEETINGS

Meetings of the Papago Labrador Retriever Club of Greater Phoenix shall be held within Maricopa County on the third Thursday every other month beginning in the month of January, at 8:00 PM. The Board of Directors shall designate at it's January meeting, the location for all General Club meetings for the ensuing fiscal year. Written notice of each such meeting shall be mailed by the Secretary at least ten (10) days prior to the date of the meeting. The quorum for such meetings shall be 20% of the members in good standing.

SECTION 2 SPECIAL CLUB MEETINGS

Papago Labrador Retriever Club of Greater Phoenix Special Club Meetings may be called by the President, by a majority vote of the members of the Board of Directors, or the Secretary upon receipt of a petition signed by five (5) members of the Club who are in good standing. Written notice of each such meeting shall be mailed by the Secretary at least five (5) days prior to the date of the meeting, and such notice shall state the purpose of the meeting. The quorum for such meeting shall be 20% of the members in good standing. Such meetings shall be held within Maricopa County at such time, date and hour as may be designated by the person of persons authorized to call such meetings.

SECTION 3 BOARD MEETINGS

Meetings of the Papago Labrador Retriever Club of Greater Phoenix Board of Directors shall be held on a monthly basis within Maricopa County at such hour and place as may be designated by the board. Written notice of each such meeting shall be mailed by the Secretary at least five (5) days prior to the date of the meeting. The quorum for such meetings shall be a majority of the Board.

SECTION 4 SPECIAL BOARD MEETINGS

Special Meetings of the Papago Labrador Retriever of Greater Phoenix Board of Directors may be called by the President or by the Secretary upon receipt of a written request signed by at least three (3) members of the Board. Such Special Meetings shall be held in Maricopa County at such place, date, and hour as may be designated by the person authorized herein to call such meetings. Written notice of each such meeting shall be mailed by the Secretary at least five (5) days and not more than ten (10) days prior to the date of the meeting and such notice shall state the purpose of the meeting and no other business shall be transacted. A quorum for such meeting shall be a majority of the board.

SECTION 5 VOTING

Each member eighteen (18) years of age or older, in good standing, shall be entitled to one (1) vote at any meeting of the Club at which he/she is present. Proxy voting will not be permitted at any Club or Board meeting or election. Each member in good standing shall be entitled to vote at the Annual Meeting.

ARTICLE IV DIRECTORS AND OFFICERS

SECTION 1 BOARD OF DIRECTORS

The Board shall be composed of the four (4) Officers, the Immediate Past President and two (2) Directors-at-large, all of whom shall be members in good standing and all of whom shall be elected for one (1) year terms at the Clubs annual meeting as provided in Article IV and shall serve until successors are elected. The immediate Past President is a voting member of the Board. General management of the Club's affairs shall be entrusted to the Board of Directors. The general membership cannot override any decision made by the Board of Directors.

SECTION 2 OFFICERS

The Papago Labrador Retriever Club of Greater Phoenix Officers shall serve in their capacities both with regard to the Club and its meetings and the Board and its meetings. The Club's Officers are:

- a) The President shall preside at all meetings of the Club and of the Board, and shall have the duties and powers normally appropriate to the office of President in addition to those particularly specified in these by-laws. The President shall be Ex Officio member of all committees and may vote only in the case of a tie.
- b) The Vice President shall have the powers and exercise the duties of the President in case of the President's death, absence, or incapacity. The Vice President shall be responsible for the Club's educational programs.
- c) The Secretary shall keep a record of all meetings of the Club and of the Board and of all matters of which shall be ordered by the Club. The Secretary shall keep a role of the members of the Club and their mailing addresses, phone numbers, and shall carry out such duties as are prescribed in these by-laws.
- d) The treasurer shall receive all moneys due the Club. The Treasurer shall deposit the same in a bank designated by the Board, in the Name of the Club. The Treasurer's books shall at all times be open to the inspection of the Board and the Treasurer shall report at every meeting the status of the Club's finances.
- e) The Offices of Secretary and Treasurer may be held by the same person in which case the Board shall be comprised of the three (3) Officers, the immediate Past President and three (3) Directors-at-large.

SECTION 3 VACANCIES

Any vacancies occurring on the Board or among the Officers shall be filled for the unexpired term, by a majority vote of all the current members of the Boards at its first regular meeting following the creation of such vacancy, or at a Special Board meeting called for that purpose: except that a vacancy in the Office of President shall be filled automatically by the Vice President and the resulting vacancy in the Office of President shall be filled by the board.

ARTICLE V-THE CLUB YEAR, ANNUAL MEETING, ELECTIONS

SECTION 1 CLUB YEAR

The Club's fiscal and official year shall begin on the first day of ~ January and end on the last day of December

SECTION 2 ANNUAL MEETING

The annual meeting shall be held in the month of November at which the Officers and Directors for the ensuing year shall be elected by secret, written ballot from among those nominated in accordance with SECTION 4 of this Article,. They shall take office at the first of the official year and each retiring officer shall turn over to his successor in office all properties and records relating to that office before the end of the current official year.

SECTION 3 ELECTIONS

The nominated candidate reviewing the greatest number of votes for each office shall be declared elected. All Officers retain their current positions until new officers are elected, and take office.

SECTION 4 CANDIDATES

No person may be a candidate in a Club election who has not been nominated and who has not been a member in good standing of the Club for one (1) year prior to nomination. The Board shall appoint a Nominating Committee at the July Board of Directors Meeting, consisting of three (3) members. Two of which shall be members of the Board of Directors and one of which shall be the designated Committee Chairperson.

- a) The Committee shall nominate one (1) candidate for each Office and Directorship, and after securing the consent of each person so nominated, shall report their nominations to the Secretary in writing no later than September 1st.
- b) It shall be the Nominating Committee Chairperson's duty to call a Committee Meeting on or before August 1st.
- c) Additional nominations may be made at the September meeting. Nominations cannot be made at the annual Meeting or in any other manner other than provided in this section.

ARTICLE VI – COMMITTEES

SECTION 1

The board may each year appoint standing committees to advance the work of the Club. Such committees shall always be subject to the final authority of the Board.

SECTION 2

Any Committee appointed may be terminated by a majority vote of the full Board upon written notice to the appointees and the Board may appoint successors to those persons whose services have been terminated.

ARTICLE VII – DISCIPLINE

SECTION 1 AMERICAN KENNEL CLUB SUSPENSION

Any member who is suspended from privileges of The American Kennel Club automatically shall be suspended from the privileges of this Club for a like period.

SECTION 2 CHARGES

Any member may prefer charges against a member for alleged misconduct prejudicial to the best interests of the Club or breed. Written charges with specifications must be filed in duplicate with the Secretary together with a deposit of \$10.00 which shall be forfeited if such charges are not sustained by the Board following a hearing. The Secretary shall promptly send a copy of the charges, to each member of the Board or present them at a Board Meeting, and the Board shall first consider whether the actions alleged in the charges, if proven, might constitute conduct prejudicial to the best interests of the Club. If the Board considers that the Charges do not allege conduct which would be prejudicial to the best interests of the Club, it may refuse to entertain jurisdiction. If the Board entertains jurisdiction of the charges it shall fix a date of a hearing by the Board not less than three (3) weeks nor more than six (6) weeks thereafter. The Secretary shall promptly send one (1) copy of the charges to the accused member by registered mail together with a notice of the hearing and an assurance that the defendant may personally appear in his own defense and bring witnesses if he wishes.

SECTION 3 BOARD HEARING

The Board shall have complete authority to decide whether counsel may attend the hearing, but both complainant and defendant shall be treated uniformly in that regard. Should the charges be sustained, after hearing all the evidence and testimony presented by complainant and defendant, the Board may by a majority vote of those present suspend the defendant from all privileges of the Club for not more than six (6) months from the date of the hearing. And, if it deems that punishment insufficient, it may also recommend to the membership that the penalty be expulsion. In such case, the suspension shall not restrict the defendant's right to appear before his fellowmembers at the ensuing Club meeting which considers the Board's recommendation. Immediately after the Board has reached a decision, its finding shall be put in written form and filed with the Secretary. The Secretary, in turn shall notify each of the parties of the Board's decision and penalty, if any.

SECTION 4 EXPULSION

Expulsion of a member from The Club may be accomplished only at a meeting of the Club following a Board hearing and upon the Board's recommendation as provided in SECTION 3 of this Article. Such proceedings may occur at a regular or special meeting of the Club held within sixty (60) days but not earlier than thirty (30) days after the date of the Board's recommendation of expulsion. The defendant shall have the privilege of appearing in his own behalf, though no evidence shall be taken at this meeting. The President shall read the charges and the Board's findings and recommendations, and shall invite the defendant, if present, to speak in his own behalf if he wishes. The meeting shall then vote by Secret, written ballot on the proposed expulsion. A 2/3 vote of those present and voting at the meeting shall be necessary for expulsion. If expulsion is not so voted, the Boards suspension shall stand.

ARTILCE VIII – AMENDMENTS

SECTION 1

Amendments to this Constitution and by-laws may be proposed by the Board of Directors or by written petition addressed to the Secretary signed by twenty percent (20%) of the membership in good standing. Amendments proposed by such petition shall be promptly considered by the Board of Directors and must be submitted to the members with recommendations of the Board by the Secretary for a vote within three (3) months of the date when petition was received by the Secretary.

SECTION 2

The Constitution and by-laws may be amended by a 2/3 vote of the members present and voting at any regular or special meeting called for that purpose, provided the proposed amendments have been included in the notice of the meeting and mailed to each member at least ten (10) days prior to the date of the meeting.

ARTICLE IX – DISSOLUTION

SECTION 1

The Club may be dissolved at any time by the Written consent of not less that 2/3 of the members. After payment of the debts of the Club, its property and assets shall be given to a charitable organization, selected by the Board of Directors for the benefit of dogs.

ARTICLE X - ORDER OF BUSINESS

SECTION 1 REGULAR MEETING

At meeting of the Club, the order of business, so far as the Character and nature of the meeting may permit, shall be as follows:

- Roll Call
- Minutes of last meeting
- Report of President
- Report of Secretary
- Report of Treasurer
- Report of Committees
- Election of Officers and Board (at Annual Meeting)
- Election of New Members
- Unfinished Business
- New Business
- Adjournment

SECTION 2 BOARD OF DIRECTORS MEETINGS

At meetings of the Board, the order of business, unless otherwise directed by majority vote of those present, shall be as follows:

- Reading of minutes of last meeting
- Report of Secretary
- Report of Treasurer
- Report of Committees
- Unfinished Business
- New Business
- Adjournment

ARTICLE XI - PARLIAMENTARY AUTHORITY

SECTION 1

The rules contained in the current edition of "Roberts Rules of Order, Newly Revised", shall govern the club in all cases to which they are applicable and in which they are not inconsistent with these By-laws and any other special rules of order the Club may adopt.